

Miami Shores Village



ADDENDUM NO. 1

**RFQ 2025-03-01
ARCHITECTURAL DESIGN SERVICES FOR THE
MIAMI SHORES COUNTRY CLUB CLUBHOUSE RENOVATION
(issued March 24, 2025)**

Dear Potential Respondent:

This Addendum No. 1 to the above-referenced RFQ is issued in response to questions received and request for clarification. The solicitation is amended in the following particulars only.

1. What is the budget?

Village Response: A budget has not been established

2. Please clarify whether the village is seeking an architect to renovate the existing building, which has undergone numerous additions over the years or if a complete reconstruction of the facility is being considered?

Village Response: It has been not been determined at this time.

3. Who will do the final design approval (Council?). Is it at a public meeting?

Village response: Yes.

4. There are significant flooding issues at the Country Club, is there a vulnerability assessment available? May we have a copy?

Village Response: A Vulnerability Assessment was performed in 2018 and was updated in 2025. Below are the links for both assessments:

[CRCMiamiShoresVulnerabilityAssessmentFinalReportMarch2025-compressed.pdf](#)

[Microsoft Word - CRCMiamiShoresFinal060418.docx](#)

5. Will the awarded architect for the design of the golf course and the architect/engineer for the clubhouse be collaborating and working simultaneously?

Village Response: That would be ideal but cannot be determined at this time.

6. **Must the same landscape architect for the golf course be the same for the clubhouse?**

Village Response: No.

7. **Will the golf course and clubhouse be closed at the same time for construction or remain open and semi-operational?**

Village Response: Under consideration at this time.

8. **Does the Village intend for simultaneous “shovels in the ground” and a “joint opening” of the two projects?**

Village Response: While that is ideal, it is not definitive at this time.

9. **When does the Village anticipate the work to begin?**

Village Response: Following the successful negotiation with the top-rank is complete and the notice to proceed is issued.

10. **Has the 40 year recertification been done? Is a copy available?**

Village Response: No, It appears that the building is overdue for the required 70 year building re-certification.

11. **Are there any as-builts for the Club house and its many renovation and additions?**

Village Response: Yes, there are some as-built drawings, however, the accuracy of the information should be confirm by a design professional.

12. **What is the site plan approval process for this project?**

Village Response: Whatever is in place at the time.

13. **For the Construction aspect of the project, has the Village considered using the CM at Risk process?**

Village Response: No consideration has been given at this time.

Any questions regarding this Addendum should be submitted in writing to the Procurement Administrator at bids@msvfl.gov.

Proposers are reminded to acknowledge receipt of this addendum as part of your RFQ submission. Responses shall be submitted in person or by mail in a sealed envelope no later than 2:30 p.m., Friday, April 18, 2025.

Sincerely,

Donna Rockfeld, Procurement Administrator