



Miami Shores Village - BUILDING DEPARTMENT
10050 NE 2 Ave Miami Shores, FL 33138
305-795-2204 www.msvfl.gov

REQUIREMENTS FOR DRIVEWAYS, WALKWAYS & PATIOS

Permit application must be accompanied by:

- 2 Copies of survey (no more than 7 years).
- Surveys shall be reviewed and approved by HRS department.**
- If survey is older than 7 years it needs **Survey Affidavit**.
- Show on the 2 copies of the survey: location and size where the work will be done.
- If owner is doing the job, owner must fill and notarize **Owner Builders Disclosure form** (This form must be signed and notarized in the building department only).
- On survey provide details and specifications for the project: measurements, scope of work, material to be used & depth of foundation.
- If swale/approach is involved in the project:**
 - A Public Works permit application is required.
 - A qualified license contractor is required for work on the right of way/swale.
 - A right of way affidavit must be signed and notarized by home owner at Village Hall. This affidavit must be recorded at the Miami Dade Clerk of Courts office:

Miami Dade County Recorder, Courthouse East
22 NW 1 Street, 1st Floor, Miami, FL 33128
- Require inspections: Slab and final.