

AD HOC CHARTER ADVISORY COMMITTEE

Composition of Ad Hoc Charter Advisory Committee. The Charter Advisory Committee shall be composed of seven (7) residents of Miami Shores Village to be appointed by the Village Council in the following manner:

The Village Council shall appoint seven (7) persons during a Village Council Meeting by casting paper or electronic ballots. Appointed members shall serve without compensation. The appointed members shall convene as needed to submit recommendations to the Village Council for consideration. Any vacancy created by the incapacity or resignation of a member shall be promptly filled by the Village Council.

Objective of Ad Hoc Charter Advisory Committee. The Charter Advisory Committee shall convene for the purpose of researching and providing recommendations to the Village Council on the best methods to proceed with the Charter review and amendment process for Miami Shores Village. The Charter Advisory Committee's recommendations shall be delivered to the Village Clerk. The Village Clerk will place the Charter Advisory Committee's recommendations on an upcoming Village Council regular meeting agenda. The Village Council will review the recommendations of the Charter Advisory Committee and make such determination with regard thereto as it may deem proper. It's important to note that such committee will sunset and go out of existence upon the publication of the committee's findings and recommendations to the Village Council unless otherwise expressed by the Village Council. This committee is not to be confused with the Charter Revision Committee which is activated for the purpose of recommending specific proposed amendments to the Village Charter.

Meetings. The Charter Advisory Committee shall meet for the purpose of organization within thirty (30) days of all members being appointed. The Village Clerk shall organize the first meeting of the Charter Advisory Committee. At the initial meeting, the Charter Advisory Committee shall elect a Chairperson from its membership to lead the meetings, elect a Vice-Chairperson to act in the event the Chairperson is absent, and a secretary to draft the minutes in addition to the Committee's recommendations.

Further meetings of the Charter Advisory Committee shall be held on the call of the Chairperson or a majority of the appointed members. All meetings of the Charter Advisory Committee shall be open to the public with reasonable notice of the date and time of the meetings. The Charter Advisory Committee shall allow public comment at its meetings. Minutes of each meeting shall be maintained by the Village Clerk.

A majority of the appointed members of the Charter Advisory Committee shall constitute a quorum and all decisions require a majority vote of a quorum in physical attendance.

The Charter Advisory Committee will be subject to Florida's Public Records Act, Chapter 119, Florida Statutes, and Florida's Sunshine Law, Section 286.011, Florida Statutes. Unless prohibited by law, the Charter Advisory Committee may adopt such other rules and procedures for its meetings as it deems desirable.