



**Miami Shores Village - BUILDING DEPARTMENT**  
**10050 NE 2 Ave Miami Shores, FL 33138**  
**305-795-2204 [www.msvfl.gov](http://www.msvfl.gov)**

**Change of Contractor / Architect or Engineer - HOLD HARMLESS**

A change of contractor, architect or engineer must be done under a permit revision. There is a \$145.00 charge for the change.

A permit application must accompany the change of contractor form, with the information and signature of the new contractor and owner or owner agent as required under FS 713.135 (6)(a). The new contractor must submit the required license and insurance.

1. Change of Contractor form completed, signed and notarized.
2. Permit application by new contractor.
3. Required fees.

In addition to the requirements above the current architect or engineer of record must authorize the new architect or engineer to reproduce his documents. The authorization must be in writing and must be signed and sealed, and shall comply with Florida administrative code 61G1-18.002



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**HOLD HARMLESS**

I, \_\_\_\_\_, as legal owner of the property located at: \_\_\_\_\_ request the change of Contractor / Architect / Engineer of the following permit : \_\_\_\_\_ Issue Date: \_\_\_\_\_

Previous Permit holder: \_\_\_\_\_

Previous Permit holder address: \_\_\_\_\_

Type of work: \_\_\_\_\_ Date of last inspection: \_\_\_\_\_

Reason for Cancellation: \_\_\_\_\_

By executing this affidavit, I apply as owner/builder or authorize: \_\_\_\_\_

\_\_\_\_\_ as new Contractor/Architect/Engineer to apply for such permit(s) as necessary to construct or complete the construction on the subject property.

I on behalf of myself, my agent, contractor, employee(s), successor(s) and assign(s) agree to hold Miami Shores Village, its council, employees, agents, contractors, assigns and authorized personnel, harmless and relieve them from any responsibility or liability from any legal action or expense (including attorney's fees through the appellate level) resulting from the change of contractor. Furthermore, I assume responsibility for the correction, if required, of work performed under the permit for which I am requesting the change of contractor.

The owner whose signature appears below swears that he / she is the legal owner of the above referenced property.

Signature \_\_\_\_\_

OWNER or AGENT

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification and who did take an oath.

NOTARY PUBLIC: \_\_\_\_\_

Signature \_\_\_\_\_

CONTRACTOR

\*NOTE: This area should be completed by the new contractor\*

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_, by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification and who did take an oath.

NOTARY PUBLIC: \_\_\_\_\_